SUFFOLK COUNTY DEPARTMENT OF
HUMAN RESOURCES, PERSONNEL AND
CIVIL SERVICE

ANNOUNCES:

EXAMINATION ANNOUNCEMENT SUMMARY
January 14, 2020

PUBLIC NOTICE
This is a summary of forthcoming examinations. Applicants are advised to see the official examination announcement for complete details. For the most current examination announcement information, please go to our website at: http://www.suffolkcountyny.gov/Departments/Civil-Service and select “Current List of Exams.”

If it becomes necessary to amend any announcement or current Press Release, all changes will be posted on the department’s web page.

WANT TO GET ON OUR MAILING LIST?
Anyone interested in receiving this Announcement Summary by email may go to: http://eupdates.suffolkcountyny.gov/lists/?p=subscribe&id=1 and subscribe to the e-updates for the civil service examination summary. When a new summary is released, you will receive an e-mail notification.

DEPARTMENT LOCATION
The Suffolk County Department of Human Resources, Personnel and Civil Service maintains its principal office at 725 Veterans Memorial Highway, William J. Lindsay Complex, Building #158, Hauppauge, NY.
Mailing Address: P.O. Box 6100, Hauppauge, NY 11788-0099
Telephone: 631-853-5500 Fax: 631-853-6370

INTERNET
Candidates for all examinations may file on the internet. (Examination Announcement Summary), examination announcements, expanded subtest descriptions (when available), and job specifications can also be obtained. For more information visit our home page at: http://www.suffolkcountyny.gov/Departments/Civil-Service

APPLICATION PROCESSING FEE
A separate application is required for each examination (identified by examination number) for which you are applying. Each application must be accompanied by a NON-REFUNDABLE NON-TRANSFERABLE application processing fee. SEE THE EXAMINATION ANNOUNCEMENT FOR THE FEE AMOUNT (The fee will NOT BE REFUNDED if your application is DISAPPROVED). Do not send cash. Make your check or money order payable to the Suffolk County Department of Human Resources, Personnel and Civil Service. Please indicate the examination title and your social security number on the face of your check or money order. Certain applicants may be eligible for a fee waiver. See examination announcement for details. This application is part of your examination. Answer all questions fully and carefully in ink. Attach additional sheets if necessary to give detailed information. You may also apply on our Internet site.

APPLICATION FEE WAIVER
The application processing fee may be waived for Suffolk County residents who are veterans, auxiliary police, members in good standing of a local fire district or ambulance company, and volunteer CERT members. The fee may also be waived if you are unemployed and primarily responsible for the support of a household and for recipients of Medicaid, SSI, Public Assistance or those in a training program under the Job Training Partnership Act/Workforce Investment Act administered by a state or local social service agency. All claims for application fee waiver are subject to verification. If you can verify eligibility for application fee waiver, complete a “Request for Application Fee Waiver and Certification” form and submit it with your application. The waiver application is available on request from the Department of Human Resources, Personnel and Civil Service or on our website under “Online Forms.”

CANDIDATE SCHEDULING INFORMATION
Candidates can view their room assignment and exam site on our home page at http://www.suffolkcountyny.gov/Departments/Civil-Service under “Candidate Exam Room Assignment Search” seven days prior to the examination date.
OPEN FILING SYSTEM
The Suffolk County Department of Human Resources, Personnel and Civil Service accepts applications for most titles before a test is announced.***************************************************************

APPLICATIONS FOR EXAMINATIONS THAT INVOLVE TRAINING AND EXPERIENCE EVALUATIONS A candidate who filed for a training and experience examination more than six months prior to the last filing date is advised to amend his or her application to include current information. Candidates are also advised to request from the Department of Human Resources, Personnel, and Civil Service a copy of the official examination announcement which fully describes all the information that must be included in your application. (When critical information is vague or missing, candidates may receive no credit for that part.)***************************************************************

SUBSTITUTE SCHOOL CROSSING GUARDS
The Suffolk County Police Department is seeking candidates for the position of substitute School Crossing Guard. Substitute School Crossing Guards work on an on-call basis. The hourly rate of pay as of 07/01/16 is $13.27. There is a guarantee of 3.0 hours for every assignment. No other benefits are available. Typical work activities include regulating the directional flow of school children, pedestrian and vehicular traffic at an assigned intersection or school crosswalk; reporting traffic incidents to police authorities for appropriate action; noting unusual or suspicious occurrences or actions of individuals and alerting police in cases of observed or suspected violations of law and ordinances. Candidates must be able to read and write English. At the time of appointment, and during employment, employees must possess a valid license to operate a motor vehicle in New York State. Prior to appointment, there will be qualifying psychological and medical evaluations as well as an in-depth background investigation. Interested candidates may apply for a position at the police precinct in which they reside.***************************************************************

LAST FILING DATE: JANUARY 15, 2020
SPECIFICATION#  TITLE
2405  MEDICAL PROGRAM ADMINISTRATOR OC
2021  PUBLIC HEALTH NURSE II PR

TRAINING & EXPERIENCE
ANNUAL SALARY
$99,415  Grade 38
$55,802  Grade 24

LAST FILING DATE: FEBRUARY 26, 2020
SPECIFICATION#  TITLE
2262  FORENSIC SCIENTIST I (BIOLOGICAL SCIENCES) OC
2271  FORENSIC SCIENTIST II (DRUG CHEMISTRY) PR
2267  FORENSIC SCIENTIST II (FIREARMS) OC
2282  FORENSIC SCIENTIST III (BIOLOGICAL SCIENCES) PR
2293  FORENSIC SCIENTIST IV (DRUG CHEMISTRY) PR
2294  FORENSIC SCIENTIST IV (FIREARMS)

TRAINING & EXPERIENCE
ANNUAL SALARY
$71,331  Grade 21 Step 11
$80,258  Grade 24 Step 11
$80,258  Grade 24 Step 11
$95,030  Grade 28 Step 11
$70,470  Grade 30
$70,470  Grade 30

LAST FILING DATE: JANUARY 22, 2020
SPECIFICATION#  TITLE
5074  AIRPORT SECURITY DIRECTOR OC
5071  AIRPORT SECURITY GUARD OC
4023  ASSISTANT SUPERINTENDENT OF RECREATION II PR
7087  COLLEGE PUBLIC SAFETY OFFICER III PR
8141  FOOD SERVICE SUPERVISOR OC
0261  HEALTH FINANCIAL ANALYST OC
4018  RECREATION PROGRAM PLANNER OC
8153  SCHOOL LUNCH MANAGER OC
7078  SCHOOL SECURITY GUARD OC
7090  SECURITY GUARD OC
5072  SENIOR AIRPORT SECURITY GUARD PR
1073  SENIOR INSTRUMENTATION TECHNICIAN PR
7097  SENIOR TOWN PUBLIC SAFETY AGENT OC
3085  SOCIAL SERVICES EXAMINER V
7096  TOWN PUBLIC SAFETY AGENT OC
7096  TOWN PUBLIC SAFETY AGENT PR

WRITTEN TEST DATE: FEBRUARY 29, 2020
ANNUAL SALARY
Usual Annual Salary $90,000
Usual Annual Salary $44,413**
Usual Annual Salary $70,000**
$41,290
$49,538  Grade 21
Usual Annual Salary $52,128**
$47,241  Grade 20
Usual Annual Salary $69,059**
Usual Annual Salary $46,107**
Usual Annual Salary $50,000-$95,000**
Usual Full-Time Annual Salary $30,000-$45,000**
$34,400**  Grade 13
Usual Annual Salary $47,048**
$53,740  Grade 23
Usual Annual Salary $51,768**
$67,469  Grade 29
Usual Annual Salary $39,617**
Usual Annual Salary $39,617**

LAST FILING DATE: JANUARY 29, 2020
SPECIFICATION#  TITLE
8155  SCHOOL LUNCH COORDINATOR OC

WRITTEN TEST DATE: FEBRUARY 29, 2020
ANNUAL SALARY
Usual Annual Salary $34,000-$76,400**

LAST FILING DATE: JANUARY 29, 2020
SPECIFICATION#  TITLE
1846  SCHOOL COMMUNICATIONS AIDE OC

WRITTEN TEST DATE: MARCH 7, 2020
ANNUAL SALARY
Usual Annual Salary $23,756**
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<th>SPECIFICATION#</th>
<th>TITLE</th>
<th>ANNUAL SALARY</th>
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<tbody>
<tr>
<td>0110</td>
<td>Duplicating Machine Operator I OC</td>
<td>$30,146</td>
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<td></td>
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<td></td>
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<td>Usual Annual Salary $42,473**</td>
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**LAST FILING DATE: FEBRUARY 12, 2020**

**WRITTEN TEST DATE: MARCH 7, 2020**

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<tr>
<th>SPECIFICATION#</th>
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<td>0920</td>
<td>Assistant Workers’ Compensation Supervisor PR</td>
<td>$53,740</td>
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<tr>
<td>5504</td>
<td>Correction Officer III PR</td>
<td>$125,521</td>
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<td>5506</td>
<td>Correction Officer IV PR</td>
<td>$157,740</td>
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<td>5508</td>
<td>Deputy Warden PR</td>
<td>$181,046</td>
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<td>0986</td>
<td>Employee Relations Director (Sheriff’s Office) OC</td>
<td>$70,470**</td>
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<td>0986</td>
<td>Employee Relations Director</td>
<td>$77,021</td>
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<td></td>
<td></td>
<td>Grade 23</td>
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<td></td>
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**LAST FILING DATE: FEBRUARY 5, 2020**

**WRITTEN TEST DATE: MARCH 14, 2020**

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<th>SPECIFICATION#</th>
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<td>0920</td>
<td>Assistant Workers’ Compensation Supervisor PR</td>
<td>$53,740</td>
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<tr>
<td>5504</td>
<td>Correction Officer III PR</td>
<td>$125,521</td>
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<tr>
<td>5506</td>
<td>Correction Officer IV PR</td>
<td>$157,740</td>
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<td>5508</td>
<td>Deputy Warden PR</td>
<td>$181,046</td>
</tr>
<tr>
<td>0986</td>
<td>Employee Relations Director (Sheriff’s Office) OC</td>
<td>$70,470**</td>
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<tr>
<td>0986</td>
<td>Employee Relations Director</td>
<td>$77,021</td>
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<tr>
<td></td>
<td></td>
<td>Grade 23</td>
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<tr>
<td></td>
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**LAST FILING DATE: FEBRUARY 19, 2020**

**WRITTEN TEST DATE: MARCH 21, 2020**

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<tbody>
<tr>
<td>3091</td>
<td>Social Services Examiner I (Spanish Speaking) OC</td>
<td>$39,489</td>
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<td>Grade 16</td>
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**LAST FILING DATE: FEBRUARY 19, 2020**

**WRITTEN TEST DATE: MARCH 28, 2020**

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<tr>
<th>SPECIFICATION#</th>
<th>TITLE</th>
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<tbody>
<tr>
<td>0221</td>
<td>Accountant OC</td>
<td>$47,241**</td>
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<tr>
<td>0231</td>
<td>Auditor OC</td>
<td>$47,241**</td>
</tr>
<tr>
<td>2654</td>
<td>Clinic Coordinator (Drug Abuse) OC</td>
<td>$51,151</td>
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<tr>
<td>2735</td>
<td>Coordinator of Community Based Drug Programs OC</td>
<td>$60,709</td>
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<tr>
<td>2705</td>
<td>Drug and Alcohol Counselor I OC</td>
<td>$43,000-$57,000**</td>
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<tr>
<td>2714</td>
<td>Drug and Alcohol Counselor I (Spanish Speaking) OC</td>
<td>$43,000-$57,000**</td>
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<td>2701</td>
<td>Drug Counselor OC</td>
<td>$45,179**</td>
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<td>0238</td>
<td>Investigative Auditor OC</td>
<td>$67,469**</td>
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<td>0238</td>
<td>Investigative Auditor PR</td>
<td>$67,469**</td>
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<td>1570</td>
<td>Rental Subsidy Program Assistant OC</td>
<td>$36,747**</td>
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<td>1571</td>
<td>Rental Subsidy Program Technician OC</td>
<td>$47,202**</td>
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<tr>
<td>2511</td>
<td>Psychiatric Social Worker OC</td>
<td>$49,538</td>
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<tr>
<td>0222</td>
<td>Senior Accountant OC</td>
<td>$57,117**</td>
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<td>0222</td>
<td>Senior Accountant PR</td>
<td>$57,117**</td>
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<tr>
<td>0222</td>
<td>Senior Accountant PR</td>
<td>$57,117**</td>
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<tr>
<td>2512</td>
<td>Senior Psychiatric Social Worker PR</td>
<td>$58,151</td>
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<tr>
<td></td>
<td></td>
<td>Grade 19</td>
</tr>
<tr>
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<td>Grade 25</td>
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**LAST FILING DATE: APRIL 15, 2020**

**WRITTEN TEST DATE: JUNE 6, 2020**

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<th>SPECIFICATION#</th>
<th>TITLE</th>
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<tbody>
<tr>
<td>5531</td>
<td>Deputy Sheriff I OC</td>
<td>$30,000</td>
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<td>(Per Contract Effective through 12/31/18)</td>
<td>$30,000</td>
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**APPLICATIONS ARE ACCEPTED AND ADDED CONTINUALLY FOR THE FOLLOWING TITLES:**

<table>
<thead>
<tr>
<th>SPECIFICATION #</th>
<th>TITLE</th>
<th>ANNUAL SALARY</th>
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</thead>
<tbody>
<tr>
<td>2670</td>
<td>Emergency Medical Technician (Basic) OC</td>
<td>$37,000-$60,000**</td>
</tr>
<tr>
<td>2673</td>
<td>Emergency Medical Technician (Critical Care) OC</td>
<td>$37,000-$60,000**</td>
</tr>
<tr>
<td>2674</td>
<td>Emergency Medical Technician (Paramedic) OC</td>
<td>$37,000-$60,000**</td>
</tr>
<tr>
<td>2641</td>
<td>Medical Services Specialist OC</td>
<td>$68,460</td>
</tr>
<tr>
<td>2020</td>
<td>Public Health Nurse I OC</td>
<td>$59,404</td>
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<tr>
<td></td>
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<td>Grade 23 Step 6</td>
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<td>Grade 21 Step 3</td>
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</table>
MEDICAL PROGRAM ADMINISTRATOR OC REQUIRES: Possession of a license to practice medicine* in the State of New York and two (2) years of experience as a licensed physician in the field of assignment.

Note: Board Eligibility** in a recognized specialty such as Pediatrics, Preventive Medicine, or Internal Medicine may be substituted for one (1) year of the experience in the field of assignment; Board Certification** in a recognized specialty such as Pediatrics, Preventive Medicine, or Internal Medicine may be substituted for two (2) years of the experience in the field of assignment.

*Please attach to the application a copy of your currently valid medical license and registration issued by the State of New York. **Please submit documentation including a copy of the letter of admission to the Board examination and/or proof of Board Certification.

PUBLIC HEALTH NURSE II PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Public Health Nurse I or Public Health Nurse I (Spanish Speaking) for at least two (2) years or as a Public Health Nurse Coordinator for at least one (1) year in the Suffolk County Department of Health Services preceding the last filing date.

Necessary Special Requirements

At the time of appointment and during employment in this title, candidates must possess a Professional Registered Nurse's License issued by the New York State Education Department.

Candidate must complete 15 hours of continuing education in public health and management related topics approved by the New York State Department of Health within the first year of employment.

At the time of appointment and during employment in this title, candidates will be required to possess a valid license to operate a motor vehicle in New York State.

Candidates must meet federal and New York State employee health requirements, including but not limited to immunizations, for the programs in which they are assigned.

FORENSIC SCIENTIST I (BIOLOGICAL SCIENCES) OC REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Master’s Degree* in one of the natural or forensic sciences, including or supplemented by twelve (12) credit hours in biochemistry, genetics, molecular biology, and either statistics or population genetics, and one (1) year of professional experience** in forensic biology; or, (b) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* in one of the natural or forensic sciences, including or supplemented by twelve (12) credit hours in biochemistry, genetics, molecular biology, and either statistics or population genetics, and two (2) years of professional experience** in forensic biology.

Note: **Professional experience is defined as experience involving independent responsibility for the analysis of evidence or specimens, and may include signing and issuing reports. Qualifying experience must have been gained within the last ten (10) years.

Necessary Special Requirements

At the time of appointment and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State. Candidates will be subject to a background investigation.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

FORENSIC SCIENTIST II (DRUG CHEMISTRY) PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Forensic Scientist I (Drug Chemistry) for at least two (2) years in the Suffolk County Medical Examiner’s Office.

Necessary Special Requirement

At time of appointment and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State. Candidates will be subject to a background investigation.

FORENSIC SCIENTIST II (FIREARMS) OC REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Master’s Degree* in one of the natural or forensic sciences, including or supplemented by sixteen (16) credit hours in chemistry, and three (3) years of professional experience** in forensic firearms examination; or, (b) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor’s Degree* in one of the natural or forensic sciences, including or supplemented by sixteen (16) credit hours in chemistry, and four (4) years of professional experience** in forensic firearms examination; or, (c) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor’s Degree, and five (5) years of professional** experience in forensic firearms examination.

Note: **Professional experience is defined as experience involving independent responsibility for the analysis of evidence or specimens, and includes the signing and issuing of reports. Qualifying experience must have been gained within the last ten (10) years.

Necessary Special Requirement
At the time of appointment and throughout employment in this title, employees must possess a valid license to operate a motor vehicle in New York State. Candidates will be subject to a background investigation.
*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**FORENSIC SCIENTIST III (BIOLOGICAL SCIENCES) PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Forensic Scientist II (Biological Sciences) for at least two (2) years in the Suffolk County Medical Examiner’s Office.

_Necessary Special Requirement_

At time of appointment and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State. Candidates will be subject to a background investigation.

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**FORENSIC SCIENTIST IV (DRUG CHEMISTRY) PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Forensic Scientist III (Drug Chemistry) for at least two (2) years in the Suffolk County Medical Examiner’s Office.

_Necessary Special Requirement_

At time of appointment and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State. Candidates will be subject to a background investigation.

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**FORENSIC SCIENTIST IV (FIREARMS) PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Forensic Scientist III (Firearms) for at least two (2) years in the Suffolk County Medical Examiner’s Office.

_Necessary Special Requirement_

At time of appointment and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State. Candidates will be subject to a background investigation.

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**AIRPORT SECURITY DIRECTOR OCC** REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor’s Degree*, and ten (10) years of law enforcement experience from an accredited law enforcement agency, two (2) years of which must be in a supervisory position relating to airport law enforcement such as: airport operations, aviation, emergency services, bomb squad or related experience.

_Necessary Special Requirements_

Candidate must be at least 21 years of age at the time of appointment. At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State. Candidate must be a United States Citizen at the time of appointment. At the time of appointment to a position designated in Section 2.10 of New York State Criminal Procedure Law as having peace officer status, open-competitive candidates will be required to possess a valid Suffolk County Pistol Permit. Employees must maintain the permit throughout employment in this title. Open-competitive candidates will be required to successfully complete a CPR/AED Course given by the American Heart Association (AHA) or equivalent health care provider during the first year of employment. Employees in this title must maintain this certification throughout employment. After open-competitive appointment, persons designated as peace officers in Section 2.10 of New York State Criminal Procedure Law will be required to obtain a Peace Officer Training Certificate recognized by the New York State Municipal Police Training Council.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

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**AIRPORT SECURITY GUARD OC** REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma, and either: (a) Thirty (30) credits* from a college with federally-authorized accreditation or registration by NY State, which includes at least twelve (12) credits in Criminal Justice; or, (b) Three (3) years of experience as a security guard; or, (c) Two (2) years of experience involving security guard responsibilities within a commercial airport; or (d) One (1) year of experience as a peace or police officer.

_Necessary Special Requirements_

Candidates must be at least 21 years of age at the time of appointment. At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State. Candidate must be a United States Citizen at the time of appointment. At the time of appointment to a position designated in Section 2.10 of New York State Criminal Procedure Law as having peace officer status, candidates will be required to possess a valid Suffolk County Pistol Permit and maintain the permit throughout employment in this title. Candidate will be required to successfully complete a CPR/AED Course given by the American Heart Association (AHA) or equivalent health care provider during the first year of employment, and must maintain this certification throughout employment in this title. After appointment, persons designated as peace officers in Section 2.10 of New York State Criminal Procedure Law will be required to obtain a Peace Officer Training Certificate recognized by the New York State Municipal Police Training Council.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.
ASSISTANT SUPERINTENDENT OF RECREATION II PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Recreation Program Coordinator for at least one (1) year or as a Recreation Supervisor for at least two (2) years in the jurisdiction in which the candidate seeks promotion for immediately preceding the written examination date.

COLLEGE PUBLIC SAFETY OFFICER III PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a College Public Safety Officer II in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

Necessary Special Requirements
Possession of a valid New York State driver’s license at the time of appointment; appointees must maintain a valid license throughout their employment in this title. Upon appointment, candidates must apply for, and maintain registration as a guard with the New York State Department of State, Division of Licensing Services.

FOOD SERVICE SUPERVISOR OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma, and six (6) years of experience in commercial or institutional food preparation, at least two (2) years of which must have been in a supervisory capacity.

Note: Additional education* in hotel, restaurant or food service management from a college with federally-authorized accreditation or registration by NY State will be substituted for non-supervisory experience on a year-for-year basis.

Necessary Special Requirements
Candidates employed in a school must attend ongoing continuing education/training as required by the Food and Nutrition Service of the United States Department of Agriculture.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

HEALTH FINANCIAL ANALYST OC REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor’s Degree* in Business Administration, Finance, Accounting, Health Administration, Public Health, or a related field and two (2) years of experience in the analysis of financial statements, medical billing, or in the collection of revenues from Medicare/Medicaid or other third-party insurers; or, (b) Possession of a satisfactory certification** in medical billing or coding, and four (4) years of experience in the analysis of financial statements, medical billing, or in the collection of revenues from Medicare/Medicaid or other third-party insurers.

Notes: Additional relevant education* from a college with federally-authorized accreditation or registration by NY State may be substituted for experience on a year-for-year basis up to a maximum of one (1) year.

**Satisfactory certification shall be interpreted as a certification that sufficiently demonstrates the candidate has completed education, experience, and/or training necessary to obtain thorough knowledge of the principals, practices, and methods of medical billing or coding.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. **Please attach to the application a copy of your certification in medical billing or coding.

RECREATION PROGRAM PLANNER OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma, and four (4) years of experience in planning group recreational programs, one (1) year of which must have included program and/or facility supervision.

SCHOOL LUNCH COORDINATOR OC REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor’s Degree* in nutrition, nutrition education, food service management, dietetics, family and consumer sciences, culinary arts, business or a related field; or, (b) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor’s Degree* and a NY State recognized certification as a Dietician/Nutritionist**; or (c) Graduation from a college with federally-
authorized accreditation or registration by NY State with a Bachelor’s Degree and five (5) years of experience in the management of school nutrition programs.

**Necessary Special Requirements**

Candidates must attend ongoing continuing education/training as required by the Food and Nutrition Service of the United States Department of Agriculture.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. **Please attach to the application a copy of your current NY State certification as a Dietician/Nutritionist.

**SCHOOL SECURITY GUARD OC** REQUIRES: Seven (7) years of experience as a peace or Police Officer from a jurisdiction within the State of New York.

**Necessary Special Requirement**

There will be a qualifying psychological evaluation*.

*At the discretion of the Appointing Authority, the qualifying psychological evaluation may be waived for candidates who have a valid New York State MPTC certification, within the following guidelines:

(a) Pursuant to §2.30 6) of Criminal Procedure Law:
- Separated for less than 2 years after having served for less than 2 consecutive years as a peace officer in NYS, or;
- Separated for less than 4 years after having served as a peace officer in NYS for more than 2 consecutive years

(b) Pursuant to §209-q 1) b) of General Municipal Law:
- Separated for less than 2 years after having served for less than 2 consecutive years as a police officer in NYS, or;
- Separated for less than 4 years after having served as a police officer in NYS for more than 2 consecutive years, or;
- Up to 10 years after separation with an approved police officer refresher course.

**Special Requirements to Carry or Possess Firearms**: School Security Guards may carry or possess firearms while on duty if authorized to do so by the Appointing Authority and a license has been issued pursuant to §400 of Penal Law. Where possession of the license is required, eligibility for and continued possession of the license is required for employment.

**SECURITY GUARD OC** REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma.

**Necessary Special Requirements**

Depending upon assignment, possession of a valid New York State driver's license at time of appointment; if required, license must be maintained throughout employment in this title.

Upon appointment, candidates must apply for registration as a guard with the New York State Department of State, Division of Licensing Services, and maintain said license throughout employment in this title.

**SENIOR AIRPORT SECURITY GUARD PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Airport Security Guard in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

**SENIOR INSTRUMENTATION TECHNICIAN PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Instrumentation Technician in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

**SENIOR TOWN PUBLIC SAFETY AGENT OC** REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma and two (2) years of experience as a guard or watchman.

**Necessary Special Requirements**

Depending upon assignment, possession of a valid New York State driver's license at time of appointment; if required, license must be maintained throughout employment in this title. Upon appointment, candidates must apply for registration as a guard with the New York State Department of State, Division of Licensing Services, and maintain said license throughout employment in this title.

**SOCIAL SERVICES EXAMINER V PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Social Services Examiner IV in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

**TOWN PUBLIC SAFETY AGENT OC** REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma.

**Necessary Special Requirements**

Depending upon assignment, possession of a valid New York State driver's license at time of appointment; if required, license must be maintained throughout employment in this title. Upon appointment, candidates must apply for registration as a guard with the New York State Department of State, Division of Licensing Services, and maintain said license throughout employment in this title.
TOWN PUBLIC SAFETY AGENT PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent status as a Guard, Security Guard or Senior Guard in a Town in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

Necessary Special Requirements
Depending upon assignment, possession of a valid New York State driver's license at time of appointment; if required, license must be maintained throughout employment in this title.
Upon appointment, candidates must apply for registration as a guard with the New York State Department of State, Division of Licensing Services, and maintain said license throughout employment in this title.

WRITTEN TEST DATE: MARCH 7, 2020

DUPLEXING MACHINE OPERATOR I OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma

SCHOOL COMMUNICATIONS AIDE OC REQUIRES: Either: (a) Graduation from a standard senior high school or possession of a high school equivalency diploma plus one (1) year of experience in the operation and/or maintenance of audiovisual, multi-media, computer or electronic office equipment; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma plus thirty (30) credits* from a college with federally-authorized accreditation or registration by NY State, including at least six (6) credits in Office Technology, Computer Technology, Computer Science, Electrical Technology or a related field; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).
Note: A certificate* from a vocational program in Office Technology, Computer Technology, Computer Science, Electrical Technology or a related field may be substituted for the one (1) year of experience. Candidates must have graduated from high school or possess a high school equivalency diploma.

*Please attach to the application a copy of your college transcript(s) or vocational school certificate, which must have your name, college/school name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

WRITTEN TEST DATE: MARCH 14, 2020

ASSISTANT WORKERS’ COMPENSATION SUPERVISOR PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Senior Workers’ Compensation Claims Examiner in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

CORRECTION OFFICER III PR REQUIRES: To be eligible to compete in this examination, a candidate must now be serving as a permanent or contingent permanent Correction Officer II in the Suffolk County Sheriff’s Department. To be eligible for appointment, all passing candidates must have completed two (2) years of continuous service as a permanent or contingent permanent Correction Officer II in the Suffolk County Sheriff’s Office.

CORRECTION OFFICER IV PR REQUIRES: To be eligible to compete in this examination, a candidate must now be serving as a permanent or contingent permanent Correction Officer III in the Suffolk County Sheriff’s Office. To be eligible for appointment, all passing candidates must have completed two (2) years of continuous service as a permanent or contingent permanent Correction Officer III in the Suffolk County Sheriff’s Office.

DEPUTY WARDEN PR REQUIRES: To be eligible to compete in this examination, a candidate must now be serving as a permanent or contingent permanent Correction Officer IV or Correction Officer III in the Suffolk County Sheriff’s Office. To be eligible for appointment, all passing candidates must have completed one (1) year of continuous service as a permanent or contingent permanent Correction Officer IV or three (3) years of continuous service as a permanent or contingent permanent Correction Officer III in the Suffolk County Sheriff’s Office.

EMPLOYMENT RELATIONS DIRECTOR OC REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Master’s Degree* in Business or Public Administration, Labor and Industrial Relations or a related field, and three (3) years of experience in personnel administration or labor relations, one (1) year of which must have been in a supervisory or administrative capacity; or, (b) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* in Business or Public Administration, Labor and Industrial Relations or a related field, and five (5) years of experience in personnel administration or labor relations, two (2) years of which must have been in a supervisory or administrative capacity; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

*Please attach to the application a copy of your college transcript(s) which must have your name, college/school name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

EMPLOYEE RELATIONS DIRECTOR (SHERIFF’S OFFICE) OC REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Master's Degree* in Business or Public Administration, Labor and Industrial Relations or a related field, and four (4) years of experience in personnel administration or labor relations, two (2) years of which must have been in a supervisory or administrative capacity; or, (b) Graduation from a college with federally-authorized accreditation or registration by
POLICE CHIEF (VILLAGE OF AMITYVILLE) PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Police Sergeant in the Village of Amityville for at least three (3) years immediately preceding the written examination date.

POLICE CHIEF (VILLAGE OF LLOYD HARBOR) OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree*, and ten (10) years of experience as a police officer in New York State. Experience must include at least one (1) year participating in, or in the oversight of, the policing of marinas and waterways. At least two (2) years of experience must be at an administrative level with responsibility for policy and procedural review, and participation in budget preparation and personnel functions including contract negotiations, internal investigations, employee discipline, and training.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

POLICE CHIEF (VILLAGE OF LLOYD HARBOR) PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Police Sergeant in the Village of Lloyd Harbor for at least three (3) years immediately preceding the written examination date.

SCHOOL CUSTODIAL SUPERVISOR OC REQUIRES Either: (a) Graduation from a standard senior high school or possession of a high school equivalency diploma, and five (5) years of experience in the supervision of custodial and/or building maintenance functions; or, (b) Nine (9) years of experience in the supervision of custodial and/or building maintenance functions. Note: Relevant additional education* beyond high school from a college with federally-authorized accreditation or registration by NY State will be substituted for the above experience on a year-for-year basis up to a maximum of four (4) years.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

SCHOOL CUSTODIAL SUPERVISOR PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Chief Custodian for at least one (1) year in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

WORKERS’ COMPENSATION CLAIMS EXAMINER OC REQUIRES: Graduation from high school or possession of a high school equivalency diploma and three (3) years of experience in applying Workers’ Compensation rules and regulations in the review and processing of claims. Note: Additional education* from a college with federally authorized accreditation or registration by NY State may be substituted for up to two (2) years of the above experience.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

WRITTEN TEST DATE: MARCH 21, 2020

SOCIAL SERVICES EXAMINER I (SPANISH SPEAKING) OC REQUIRES: Either: (a) Graduation from a standard senior high school or possession of a high school equivalency diploma, and two (2) years of experience in examining, investigating or evaluating claims for assistance, veterans’ or unemployment benefits, insurance or a similar program operating under established criteria for eligibility; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma and two (2) years of experience in a NYS public social services agency performing duties that require substantial client contact for the purpose of implementing, assessing or directly providing agency programs and services.

Note: Additional education* from a college with federally-authorized accreditation or registration by NY State will be substituted for experience on a year-for-year basis.

Necessary Special Requirements
At the time of appointment and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.
ACCOUNTANT OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree*, which includes, or is supplemented by, at least twenty-four (24) credits in Accounting, and two (2) years of experience as an accountant or auditor.

Notes: Bookkeeping experience will NOT be credited towards meeting the above minimum qualifications. Possession of a New York State license** as a Certified Public Accountant may be substituted for two (2) years of experience as an accountant or auditor.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. **Please attach to the application a copy of your NY State license as a Certified Public Accountant.

AUDITOR OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* which includes, or is supplemented by, at least twenty-four (24) credits in Accounting, and two (2) years of experience as an accountant or auditor.

Notes: Bookkeeping experience will NOT be credited towards meeting the above minimum qualifications. Possession of a New York State license as a Certified Public Accountant may be substituted for two (2) years of experience as an accountant or auditor.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. **Please attach to the application a copy of your NY State license as a Certified Public Accountant.

CLINIC COORDINATOR (DRUG ABUSE) OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Master’s Degree* in Human Services, and current certification** from NYS Office of Alcohol and Substance Abuse Services (OASAS) as a Credentialed Alcoholism and Substance Abuse Counselor (CASAC), or possession of the requirements necessary to be designated as a Qualified Health Professional (QHP) as defined in Title 14 NYCRR Part 800.3 (L), with one year of experience or satisfactory completion of a training program in the treatment of substance use disorders.

Necessary Special Requirements
At time of appointment and during employment in this title, candidates are required to maintain status as a QHP. Candidates will be required to complete thirty (30) hours of Clinical Supervision Foundations I & II training within one (1) year of appointment. Depending on the nature of the assignment, at the time of appointment and throughout employment in this title, employees may be required to possess a valid license to operate a motor vehicle in New York State. Candidates may be subject to a background investigation.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. **Please attach to the application a copy of your current certification as a CASAC from the NYS OASAS.

COORDINATOR OF COMMUNITY BASED DRUG PROGRAMS OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* and four (4) years of experience providing administrative oversight, educational services, or clinical services for an agency concerned with community mental hygiene, two (2) years of which must have been in a supervisory capacity.

Note: Additional graduate education* in the Human Services from a college with federally-authorized accreditation or registration by NY State will substitute for non-supervisory experience on a year-for-year basis up to a maximum of one (1) year.

Necessary Special Requirement
At the time of appointment and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

DRUG AND ALCOHOL COUNSELOR I OC REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree*, and one (1) year of counseling experience in drug and/or alcohol abuse; or, (b) Registration as a credentialed Alcoholism and Substance Abuse Counselor (CASAC)** by the New York State Office of Alcoholism and Substance Abuse Services.

Note: Graduate education* in social work or substance abuse counseling will be substituted for experience described in (a) on a year-for-year basis.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**Please attach to the application a copy of your registration as a CASAC issued by the NYS OASAS.

DRUG AND ALCOHOL COUNSELOR I (SPANISH SPEAKING) OC REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor’s Degree*, and one (1) year of counseling experience in drug and/or alcohol abuse; or, (b) Registration as a credentialed Alcoholism and Substance Abuse Counselor (CASAC)** by the New York State Office of Alcoholism and Substance Abuse Services.

Note: Graduate education* in social work or substance abuse counseling will be substituted for experience described in (a) on a year-for-year basis.
DRUG COUNSELOR OC REQUIRES: Current certification from NYS Office of Alcohol and Substance Abuse Services (OASAS) as a Credentialed Alcoholism and Substance Abuse Counselor (CASAC)*, or possession of the requirements necessary to be designated as a Qualified Health Professional (QHP) as defined in Title 14 NYCRR Part 800.3 (L), with one year of experience or satisfactory completion of a training program in the treatment of substance use disorders.

Necessary Special Requirements
At time of appointment and during employment in this title, candidates are required to maintain status as a QHP. Depending on the nature of the assignment, at the time of appointment and throughout employment in this title, employees may be required to possess a valid license to operate a motor vehicle in New York State. Candidates may be subject to a background investigation.

*Please attach to the application a copy of your current Credentialed Alcoholism and Substance Abuse Counselor certification or registration as a CASAC issued by the NYS OASAS.

INVESTIGATIVE AUDITOR OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* which includes or is supplemented by at least twenty-four (24) credits in accounting and five (5) years of experience as an accountant or auditor, one (1) year of which must have been in the field of tax accounting.

Notes: Bookkeeping experience will not be credited towards meeting the above minimum qualifications. Possession** of a New York State License as a Certified Public Accountant may be substituted for two (2) years of non-specific experience as an Accountant or Auditor.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. **Please attach to the application a copy of your current Credentialed Alcoholism and Substance Abuse Counselor certification or registration as a CASAC issued by the NYS OASAS.

INVESTIGATIVE AUDITOR PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Principal Accountant or Senior Auditor for at least two (2) years or as a Senior Accountant or Senior Auditor for at least four (4) years in the jurisdiction in which the candidate seeks promotion for immediately preceding the written examination date.

RENTAL SUBSIDY PROGRAM ASSISTANT OC REQUIRES: Either: (a) Thirty (30) credits* from a college with federally-authorized accreditation or registration by NY State and one (1) year property management, rental or leasing office experience; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and two (2) years of property management, rental or leasing office experience; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

RENTAL SUBSIDY PROGRAM TECHNICIAN OC REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with an Associate’s Degree*, and two (2) years of experience in establishing eligibility for participants and overseeing the day-to-day operations of a federally funded rental subsidy program; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and four (4) years of experience in establishing eligibility for participants and overseeing the day-to-day operations of a federally funded rental subsidy program; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

PSYCHIATRIC SOCIAL WORKER OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Master's Degree* in Social Work, including one (1) year of study in a psychiatric setting.

Note: One (1) year of experience as a psychiatric social worker may be substituted for the above year of study in a psychiatric setting.

Necessary Special Requirements
Certification as Licensed Master Social Worker (LMSW) or a Licensed Clinical Social Worker (LCSW) by the New York State Department of Education at time of appointment. Certification must be maintained throughout employment in this title. At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate their capacity to meet the transportation needs of the job.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

SENIOR ACCOUNTANT OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* which includes, or is supplemented by, at least twenty-four (24) credits in Accounting and four (4) years of experience as an accountant or auditor.
Notes: Bookkeeping experience will NOT be credited toward meeting the above minimum qualifications. Possession of a New York State license** as a Certified Public Accountant may be substituted for two (2) years of experience as an accountant or auditor.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. **Please attach to the application a copy of your NY State license as a Certified Public Accountant.

SENIOR ACCOUNTANT PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Accountant or Auditor in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

SENIOR PSYCHIATRIC SOCIAL WORKER PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Psychiatric Social Worker or Psychiatric Social Worker-Alcoholism in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

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WRITTEN TEST DATE: JUNE 6, 2020

DEPUTY SHERIFF I OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma recognized by the New York State Department of Education by the date of appointment. Special Age Requirement: Candidates must be at least 19 years and 6 months old on or before the date of the written test. Pursuant to Section 54 of Civil Service Law, applicants within six months of the minimum age will be permitted into the competition. Therefore, candidates who will be 19 years of age by the exam date will be eligible. Eligibility for appointment as a Deputy Sheriff I begins when the candidate reaches age 20. Candidates who reach their 35th birthday before the date of the written exam are not eligible except as follows: Candidates may have a period of active military duty, up to seven years as defined in Section 243 (10-a) of the Military Law, deducted from their age for purposes of determining whether they meet the age requirement. License Requirement: Possession of a valid New York State driver's license at the time of appointment. Residence Requirement: There are no residence requirements to compete in this examination. However, pursuant to local law, only Suffolk County residents are eligible for appointment. To be deemed a resident of Suffolk County, an applicant must have been a legal resident of Suffolk County at the time of certification for appointment and for at least 90 calendar days prior thereto. Police Officer Training Course Requirement: After appointment, candidates will be required to successfully complete a Police Officer Training Course recognized by the New York State Municipal Training Council. Citizenship Requirement: Candidates must be United States citizens at the time of appointment.

Note: Pursuant to the provisions of Section 217A of the County Law, candidates who have been convicted of a felony will be barred from appointment and candidates who have been convicted of a misdemeanor may be barred from employment.

CONTINUOUS RECRUITMENT

EMERGENCY MEDICAL TECHNICIAN (BASIC) OC REQUIRES: Possession of one of the following certificates issued by the New York State Department of Health: Emergency Medical Technician-Basic Certificate; Emergency Medical Technician-Intermediate Certificate; Emergency Medical Technician-Critical Care Certificate; or Emergency Medical Technician-Paramedic Certificate. Please attach to the application a copy of your currently valid certificate. Note: Separate eligible lists will be established for each title.

Necessary Special Requirements (Vary by jurisdiction)

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

EMERGENCY MEDICAL TECHNICIAN (CRITICAL CARE) OC REQUIRES: Possession of one of the following certificates issued by the New York State Department of Health: Emergency Medical Technician-Critical Care or Emergency Medical Technician-Paramedic. Please attach to the application a copy of your currently valid certificate. Note: Separate eligible lists will be established for each title.

Necessary Special Requirements (Vary by Jurisdiction)

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. Candidates for Emergency Medical Technician-Critical Care and Emergency Medical Technician-Paramedic must have completed the Suffolk Regional Emergency Medical Advisory Committee’s (REMAC) Advanced Life Support credentialing process at the time of appointment and must complete all protocol and policy updates throughout employment in the position.

5. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

EMERGENCY MEDICAL TECHNICIAN (PARAMEDIC) OC REQUIRES: Possession of an Emergency Medical Technician-Paramedic Certificate issued by the New York State Department of Health. Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

Necessary Special Requirements (Vary by Jurisdiction)

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.

2. Candidates may be required to possess the appropriate New York State driver’s license, and maintain such license throughout employment in this position.

3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.

4. Candidates for Emergency Medical Technician-Critical Care and Emergency Medical Technician-Paramedic must have completed the Suffolk Regional Emergency Medical Advisory Committee’s (REMAC) Advanced Life Support credentialing process at the time of appointment and must complete all protocol and policy updates throughout employment in the position.

5. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

MEDICAL SERVICES SPECIALIST OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by New York State with a Bachelor’s or Master’s Degree* in Nursing or other health or human services field, plus two (2) years of experience as a registered professional nurse** in home health care and/or the review of home health care services for medical necessity or in the delivery of preventive health care services. Experience must have been gained within the last ten (10) years.

Necessary Special Requirements

At the time of appointment and during employment in this title, employees must possess a Registered Nurse’s license issued by the State of New York. Employees must also possess and maintain a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. **Please attach to the application a copy of your current New York State Registered Nurse’s license.

PUBLIC HEALTH NURSE I OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor’s Degree* in Nursing.

Necessary Special Requirements

At the time of appointment and during employment in this title, candidates must possess a Professional Registered Nurse’s License issued by the New York State Education Department. At the time of appointment and during employment in this title, candidates will be required to possess a valid license to operate a motor vehicle in New York State. Candidates must meet federal and New York State employee health requirements, including but not limited to immunizations, for the programs in which they are assigned.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

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