ANNOUNCES:

EXAMINATION ANNOUNCEMENT SUMMARY
April 30, 2020

PUBLIC NOTICE
This is a summary of forthcoming examinations. Applicants are advised to see the official examination announcement for complete details. For the most current examination announcement information, please go to our website at: http://www.suffolkcountyny.gov/Departments/Civil-Service and select “Current List of Exams.”

If it becomes necessary to amend any announcement or current Press Release, all changes will be posted on the department's web page.

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WANT TO GET ON OUR MAILING LIST?
Anyone interested in receiving this Announcement Summary by email may go to: http://eupdates.suffolkcountyny.gov/lists/?p=subscribe&id=1 and subscribe to the e-updates for the civil service examination summary. When a new summary is released, you will receive an e-mail notification.

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DEPARTMENT LOCATION
The Suffolk County Department of Human Resources, Personnel and Civil Service maintains its principal office at 725 Veterans Memorial Highway, William J. Lindsay Complex, Building #158, Hauppauge, NY.
Mailing Address: P.O. Box 6100, Hauppauge, NY 11788-0099
Telephone: 631-853-5500 Fax: 631-853-6370

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INTERNET
Candidates for all examinations may file on the internet. (Examination Announcement Summary), examination announcements, expanded subtest descriptions (when available), and job specifications can also be obtained. For more information visit our home page at: http://www.suffolkcountyny.gov/Departments/Civil-Service

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APPLICATION PROCESSING FEE
A separate application is required for each examination (identified by examination number) for which you are applying. Each application must be accompanied by a NON-REFUNDABLE NON-TRANSFERABLE application processing fee. SEE THE EXAMINATION ANNOUNCEMENT FOR THE FEE AMOUNT (The fee will NOT BE REFUNDED if your application is DISAPPROVED). Do not send cash. Make your check or money order payable to the Suffolk County Department of Human Resources, Personnel and Civil Service. Please indicate the examination title and your social security number on the face of your check or money order. Certain applicants may be eligible for a fee waiver. See examination announcement for details. This application is part of your examination. Answer all questions fully and carefully in ink. Attach additional sheets if necessary to give detailed information. You may also apply on our Internet site.

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APPLICATION FEE WAIVER
The application processing fee may be waived for Suffolk County residents who are veterans, auxiliary police, members in good standing of a local fire district or ambulance company, and volunteer CERT members. The fee may also be waived if you are unemployed and primarily responsible for the support of a household and for recipients of Medicaid, SSI, Public Assistance or those in a training program under the Job Training Partnership Act/Workforce Investment Act administered by a state or local social service agency. All claims for application fee waiver are subject to verification. If you can verify eligibility for application fee waiver, complete a “Request for Application Fee Waiver and Certification” form and submit it with your application. The waiver application is available on request from the Department of Human Resources, Personnel and Civil Service or on our website under “Online Forms.”

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CANDIDATE SCHEDULING INFORMATION
Candidates can view their room assignment and exam site on our home page at http://www.suffolkcountyny.gov/Departments/Civil-Service under “Candidate Exam Room Assignment Search” seven days prior to the examination date.

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OPEN FILING SYSTEM
The Suffolk County Department of Human Resources, Personnel and Civil Service accepts applications for most titles before a test is announced.

APPLICATIONS FOR EXAMINATIONS THAT INVOLVE TRAINING AND EXPERIENCE EVALUATIONS
A candidate who filed for a training and experience examination more than six months prior to the last filing date is advised to amend his or her application to include current information. Candidates are also advised to request from the Department of Human Resources, Personnel, and Civil Service a copy of the official examination announcement which fully describes all the information that must be included in your application. (When critical information is vague or missing, candidates may receive no credit for that part.)

SUBSTITUTE SCHOOL CROSSING GUARDS
The Suffolk County Police Department is seeking candidates for the position of substitute School Crossing Guard. Substitute School Crossing Guards work on an on-call basis. The hourly rate of pay as of 07/01/16 is $13.27. There is a guarantee of 3.0 hours for every assignment. No other benefits are available. Typical work activities include regulating the directional flow of school children, pedestrian and vehicular traffic at an assigned intersection or school crosswalk; reporting traffic incidents to police authorities for appropriate action; noting unusual or suspicious occurrences or actions of individuals and alerting police in cases of observed or suspected violations of law and ordinances. Candidates must be able to read and write English. At the time of appointment, and during employment, employees must possess a valid license to operate a motor vehicle in New York State. Prior to appointment, there will be qualifying psychological and medical evaluations as well as an in-depth background investigation. Interested candidates may apply for a position at the police precinct in which they reside.

<table>
<thead>
<tr>
<th>LAST FILING DATE</th>
<th>SPECIFICATION#</th>
<th>TITLE</th>
<th>TRAINING &amp; EXPERIENCE</th>
<th>ANNUAL SALARY</th>
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<tbody>
<tr>
<td>MAY 27, 2020</td>
<td>2445</td>
<td>MEDICAL DIRECTOR EMERGENCY MEDICAL SERVICES OC</td>
<td>County Salary $99,415</td>
<td>Grade 38</td>
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<td>MAY 6, 2020</td>
<td>0145</td>
<td>TAX CASHIER OC</td>
<td>Writing Test Date: MAY 30, 2020</td>
<td>Usual Annual Salary $30,000 - $40,000***</td>
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<td>CHIEF BUILDING INSPECTOR OC</td>
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<td>Usual Annual Salary $107,696 Grade 26 (Bargaining unit 12)</td>
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<td>0693</td>
<td>LAND MANAGEMENT SPECIALIST III OC</td>
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<td>$45,179** Grade 19</td>
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<td>$60,709 Grade 26</td>
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Candidates who reach their 35th birthday before the date of the written exam are not eligible except as follows: After appointment, candidates will be required to successfully complete a Police Officer Training Course recognized by the New York State Municipal Training Council at the time of certification for appointment. To be deemed a resident of Suffolk County, an applicant must have been a legal resident of Suffolk County at the time of certification for appointment and for at least 90 calendar days prior thereto.

License Requirement: Possession of a valid New York State driver’s license at the time of appointment.

Residence Requirement: There are no residence requirements to compete in this examination. However, pursuant to local law, only Suffolk County residents are eligible for appointment. To be deemed a resident of Suffolk County, an applicant must have been a legal resident of Suffolk County at the time of certification for appointment and for at least 90 calendar days prior thereto.

Police Officer Training Course Requirement: After appointment, candidates will be required to successfully complete a Police Officer Training Course recognized by the New York State Municipal Training Council.

Citizenship Requirement: Candidates must be United States citizens at the time of appointment.

Note: Pursuant to the provisions of Section 217A of the County Law, candidates who have been convicted of a felony will be barred from appointment and candidates who have been convicted of a misdemeanor may be barred from employment.
ASSISTANT MUNICIPAL FINANCE ADMINISTRATOR PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Principal Auditor for at least two (2) years or as a Chief Building Inspector for at least four (4) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

CHIEF BUILDING INSPECTOR OC REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor of Science Degree* in Architecture, Civil Engineering, Construction Technology or a related field and four (4) years of experience in building construction or inspectional or investigative work enforcing codes and ordinances relating to the safety of building structures and occupancy, three (3) years of which must have been in a supervisory capacity; or, (b) Graduation from a standard senior high school, vocational school or possession of a high school equivalency diploma and eight (8) years of experience as described in (a) above, three (3) years of which must have been in a supervisory capacity.

Note: Experience will be substituted for education on a year-for-year basis.

Necessary Special Requirements
Candidates must possess a valid New York State driver's license at the time of appointment and throughout the period of employment. All employees hired after January 1, 1985 must successfully complete the required basic training program entitled Minimum Standards for Code Enforcement Personnel established by the State of New York Fire Fighting and Code Enforcement Personnel Standards and Education Commission. The program must be completed in the appropriate time period as specified in the regulations, and upon completion, the required in-service training programs must be attended as scheduled.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

CHIEF BUILDING INSPECTOR PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Principal Building Inspector in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

Necessary Special Requirements
Candidates must possess a valid New York State driver's license at the time of appointment and throughout the period of employment. All employees hired after January 1, 1985 must successfully complete the required basic training program entitled Minimum Standards for Code Enforcement Personnel established by the State of New York Fire Fighting and Code Enforcement Personnel Standards and Education Commission. The program must be completed in the appropriate time period as specified in the regulations, and upon completion, the required in-service training programs must be attended as scheduled.

DETECTIVE INVESTIGATOR PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a District Attorney Investigator in the Suffolk County District Attorney’s Office for at least one (1) year immediately preceding the written examination date.

Necessary Special Requirement
At the time of appointment, and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State.

EXECUTIVE TECHNICIAN OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree*.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

LAND MANAGEMENT SPECIALIST III OC REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor’s Degree*, and two (2) years of experience in the appraisal, purchase, sale, acquisition, title search or management of real property; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and six (6) years of experience in the appraisal, purchase, sale, acquisition, title search or management of real property; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

Note: Possession of a New York State Real Estate Broker's license** will substitute for one (1) year of the above experience.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. **Please attach to the application a copy of your current New York State Real Estate Broker’s license.

PLUMBING INSPECTOR OC REQUIRES: Graduation from a standard senior high school, vocational school or possession of a high school equivalency diploma, and four (4) years of experience as a plumber.

Note: Experience will be substituted for education on a year-for-year basis.

Necessary Special Requirements
Candidates must possess a valid New York State driver's license at the time of appointment and throughout the period of employment. All employees hired after January 1, 1985 must successfully complete the required basic training program entitled Minimum Standards for Code Enforcement Personnel established by the State of New York Fire Fighting and Code Enforcement Personnel Standards and Education Commission. The program must be completed in the appropriate time period as specified in the regulations, and upon completion, the required in-service training programs must be attended as scheduled.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.
Enforcement Personnel, established by the State of New York Fire Fighting and Code Enforcement Personnel Standards and Education Commission. The program must be completed in the appropriate time period as specified in the regulations, and upon completion, the required in service training programs must be attended as scheduled.

SCHOOL SUBSTITUTE COORDINATOR OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma, and two (2) years of experience in personnel, a substitute calling service, and/or a customer service environment which involved dealing with customer complaints and inquiries.

Note: Additional education* from a college with federally-authorized accreditation or registration by NY State may be substituted for experience for a maximum of one (1) year.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

SENIOR DETECTIVE INVESTIGATOR PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Detective Investigator in the Suffolk County District Attorney’s Office for at least one (1) year immediately preceding the written examination date.

WRITTEN TEST DATE: JUNE 20, 2020

JUSTICE COURT CLERK (SPANISH SPEAKING) OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma, and two (2) years of experience in general clerical work.

Note: Relevant additional education* from a college with federally-authorized accreditation or registration by NY State will be substituted for experience on a year for year basis.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

SENIOR JUSTICE COURT CLERK PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Justice Court Clerk or Justice Court Clerk (Spanish Speaking) for at least two (2) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

TRAFFIC COURT SPECIALIST TRAINEE OC REQUIRES: Completion of sixty (60) credits* from a college with federally-authorized accreditation or registration by NY State.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

TRAFFIC COURT SPECIALIST TRAINEE (SPANISH SPEAKING) OC REQUIRES: Completion of sixty (60) credits* from a college with federally-authorized accreditation or registration by NY State.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

WRITTEN TEST DATE JUNE 27, 2020

ASSISTANT CIVIL ENGINEER OC REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* in Engineering, Architecture, Construction Management, Chemistry, Biology, Physics, Hydrology, Geology, Environmental Science or a related field, and two (2) years of relevant experience in civil engineering, wastewater/sanitation, construction management, highways, materials testing, sub-soil investigations, or groundwater investigations; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and six (6) years of relevant experience in civil engineering, wastewater/sanitation, construction management, highways, materials testing, sub-soil investigations, or groundwater investigations; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

Necessary Special Requirement

At the time of appointment, and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.
ASSISTANT CIVIL ENGINEER PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Principal Engineering Aid in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

Necessary Special Requirement
At the time of appointment, and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State.

ASSISTANT SCHOOL TRANSPORTATION SUPERVISOR OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma, and two (2) years of experience in the operation, scheduling and maintenance of a bus transportation system, one (1) year of which must have been in a supervisory or administrative capacity.

Note: Additional experience will be substituted for education on a year-for-year basis.

ASSISTANT TOWN ENGINEER OC REQUIRES: At the time of appointment, candidates must possess a Professional Engineer's License* issued by New York State, and maintain such license during employment in this title.

*Please attach to the application a current copy of your NY State Professional Engineer’s License.

ASSOCIATE CIVIL ENGINEER PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Senior Civil Engineer in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

Necessary Special Requirement
Candidates must maintain a Professional Engineer’s License issued by the State of New York while employed in this title.

CHIEF ENGINEER (SANITATION) PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Principal Civil Engineer in the Suffolk County Department of Public Works Sanitation Division for at least two (2) years immediately preceding the written examination date.

Necessary Special Requirement
At the time of appointment candidates must possess a Professional Engineer's License issued by the State of New York and maintain it while employed in this title.

CIVIL ENGINEER OC REQUIRES: Either: (a) Possession of a Professional Engineer’s License* issued by the State of New York; or, (b) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor’s Degree** in Civil or Sanitary Engineering, or Construction Management Engineering Technology; and, Either: (a) Three (3) years of experience as a civil engineer, sanitary engineer or civil or sanitary engineer trainee in a state or municipal department; or (b) Four (4) years of experience as a civil engineer, sanitary engineer, or civil or sanitary engineer trainee in a private organization.

Note: A Master’s Degree* in Engineering Technology or Civil or Sanitary Engineering may be substituted for one (1) year of the required experience.

NECESSARY SPECIAL REQUIREMENT
At the time of appointment, candidates must possess a Professional Engineer's License issued by the State of New York and maintain it while employed in this title.

*Please attach to the application a copy of your current NYS Professional Engineer’s License.

** Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

CIVIL ENGINEER PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Assistant Civil Engineer or Junior Civil Engineer in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

Necessary Special Requirement
At the time of appointment, candidates must possess a Professional Engineer's License issued by the State of New York and maintain it while employed in this title.

JUNIOR CIVIL ENGINEER OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* in Civil or Sanitary Engineering, or Construction Management Engineering Technology; and, Either: (a) A Master's Degree* in Engineering Technology or Civil or Sanitary Engineering; or, (b) One (1) year of experience as a civil or sanitary engineer or civil or sanitary engineer trainee in a state or municipal department; or, (c) Two (2) years of experience as a civil engineer, sanitary engineer or civil or sanitary engineer trainee in a private organization.

Necessary Special Requirement
At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.
JUNIOR CIVIL ENGINEER TRAINEE OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* in Civil or Sanitary Engineering, or Construction Management Engineering Technology at time of appointment.
Necessary Special Requirement
At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.
*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

PRINCIPAL CIVIL ENGINEER PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Associate Civil Engineer in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.
Necessary Special Requirement
Candidates must maintain a Professional Engineer’s License issued by the State of New York while employed in this title.

PRINCIPAL PROBATION OFFICER PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Probation Supervisor in the Suffolk County Probation Department for at least two (2) years immediately preceding the written examination date.
Necessary Special Requirement
At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate their capacity to meet the transportation requirements of the job.

PROBATION SUPERVISOR PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Senior Probation Officer in the Suffolk County Probation Department for at least one (1) year immediately preceding the written examination date.
Necessary Special Requirement
At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State.

PUBLIC TRANSPORTATION OPERATIONS SUPERVISOR OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma, and three (3) years of managerial experience in public transportation.
Necessary Special Requirements
Candidates must obtain a valid CDL-B license, with passenger and air brake endorsements, within the first 26 weeks of employment. This license must be maintained throughout employment in this title. Depending upon assignment, may be required to obtain certification through the New York State Department of Motor Vehicles as a 19-A Certified Examiner to test drivers under the applicable provisions of New York State Vehicle Traffic Law. If required, certification must be maintained throughout employment in this title.
*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

SANITATION INSPECTOR OC REQUIRES: Graduation from a standard senior high school, or vocational school in a job-related field, or possession of a high school equivalency diploma, and two (2) years of experience in inspectional or investigative work in conformance with established standards.
Necessary Special Requirement
At the time of appointment, and during employment in this title, employees must possess a license to operate a motor vehicle in New York State.

SENIOR CIVIL ENGINEER PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Civil Engineer in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.
Necessary Special Requirement
Candidates must maintain a Professional Engineer’s License issued by the State of New York while employed in this title.

SENIOR PROBATION OFFICER PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Probation Officer or Probation Officer (Spanish Speaking) in the Suffolk County Probation Department for at least two (2) years immediately preceding the written examination date.
Necessary Special Requirement
At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State.
**TOWN ENGINEER OC** REQUIRES: One (1) year of civil engineering experience after the acquisition of a Professional Engineer’s License* issued by the State of New York.

Note: License must be maintained during employment in this title.

*Please attach to the application a copy of your current NY State Professional Engineer’s License.

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**CASEWORKER TRAINEE (SPANISH SPEAKING) OC** REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor’s Degree*. Candidates enrolled in their final semester of baccalaureate studies will be permitted to compete in this examination on a pending basis. Pending candidates who fail to complete all degree requirements by June 30, 2020 will be disqualified from the competition and all pending candidates passing the examination must furnish proof that degree requirements were completed by this date.

Necessary Special Requirement

At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

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**EMERGENCY MEDICAL TECHNICIAN (BASIC) OC** REQUIRES: Possession of one of the following certificates issued by the New York State Department of Health: Emergency Medical Technician-Basic Certificate; Emergency Medical Technician-Intermediate Certificate; Emergency Medical Technician-Critical Care Certificate; or Emergency Medical Technician-Paramedic Certificate. Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

**Necessary Special Requirements (Vary by Jurisdiction)**

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver’s license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

**EMERGENCY MEDICAL TECHNICIAN (CRITICAL CARE) OC** REQUIRES: Possession of one of the following certificates issued by the New York State Department of Health: Emergency Medical Technician-Critical Care or Emergency Medical Technician-Paramedic. Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

**Necessary Special Requirements (Vary by Jurisdiction)**

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver’s license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. Candidates for Emergency Medical Technician-Critical Care and Emergency Medical Technician-Paramedic must have completed the Suffolk Regional Emergency Medical Advisory Committee’s (REMAC) Advanced Life Support credentialing process at the time of appointment and must complete all protocol and policy updates throughout employment in the position.
5. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

**EMERGENCY MEDICAL TECHNICIAN (PARAMEDIC) OC** REQUIRES: Possession of an Emergency Medical Technician-Paramedic Certificate issued by the New York State Department of Health. Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

**Necessary Special Requirements (Vary by Jurisdiction)**

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver’s license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. Candidates for Emergency Medical Technician-Critical Care and Emergency Medical Technician-Paramedic must have completed the Suffolk Regional Emergency Medical Advisory Committee’s (REMAC) Advanced Life Support credentialing process at the time of appointment and must complete all protocol and policy updates throughout employment in the position.

5. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

**MEDICAL SERVICES SPECIALIST OC** REQUIRES: Graduation from a college with federally-authorized accreditation or registration by New York State with a Bachelor's or Master's Degree* in Nursing or other health or human services field, plus two (2) years of experience as a registered professional nurse** in home health care and/or the review of home health care services for medical necessity or in the delivery of preventive health care services. Experience must have been gained within the last ten (10) years.

**Necessary Special Requirements**

At the time of appointment and during employment in this title, employees must possess a Registered Nurse's license issued by the State of New York. Employees must also possess and maintain a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. **Please attach to the application a copy of your current New York State Registered Nurse’s license.

**PUBLIC HEALTH NURSE I OC** REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* in Nursing.

**Necessary Special Requirements**

At the time of appointment and during employment in this title, candidates must possess a Professional Registered Nurse's License issued by the New York State Education Department. At the time of appointment and during employment in this title, candidates will be required to possess a valid license to operate a motor vehicle in New York State. Candidates must meet federal and New York State employee health requirements, including but not limited to immunizations, for the programs in which they are assigned.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.