

Intro. Res. No. 1128-2018

Laid on Table 2/6/2018

Introduced by Legislators Sunderman, Donnelly, Muratore, Kennedy, Flotteron, Spencer and Lindsay

RESOLUTION NO. 231 -2018, AMENDING THE RULES OF THE LEGISLATURE TO ENSURE EFFICIENT TRANSITION

WHEREAS, the County Legislature adopts rules at the beginning of each year to govern its proceedings and to delineate the rights and duties of its members and employees; and

WHEREAS, presently, the Legislature's rules provide no guidance to ensure efficient transitions between incoming and outgoing Legislators; and

WHEREAS, minimum guidelines should be established to ensure that new Legislators can properly serve their constituents beginning on the first day of their term; now, therefore be it

1st RESOLVED, that Rule 4 of the Rules of the Suffolk County Legislature is amended by the addition of a new paragraph G to read as follows:

RULE 4. RIGHTS AND DUTIES OF MEMBERS

* * * *

G.) A member of the Legislature who is leaving office shall take reasonable steps between Election Day and the end of his or her term ("transition period") to ensure an efficient and effective transition with his or her successor. An outgoing member of the Legislature shall allow his or her successor access to their district office at least once during normal business hours (Monday – Friday, 9:00 AM - 5:00 PM), by no later than December 1st, so that the incoming Legislator and his or her staff can evaluate the space and their needs for furniture, equipment and supplies. Additionally, an outgoing member will maintain and deliver to his successor documents and records relating to constituents who have requested assistance from the member's office, which matters remain open and unresolved at the end of his or her term. An outgoing member shall also deliver a copy of the keys to his or her district office to the Presiding Officer no later than five (5) business days before the end of the transition period.

___ Underlining denotes addition of new language

DATED: March 20, 2018

EFFECTIVE IMMEDIATELY PURSUANT TO § C2-15(A) OF THE SUFFOLK COUNTY CHARTER